

## GROUP STUDY ROOM – ELIGIBILITY & APPROPRIATE USE

- Study Groups: Two or more currently enrolled UTMB students studying for UTMB courses. *Study rooms are intended primarily for group use. Individuals can reserve a study room when a more private space is needed to practice a presentation or participate in an online discussion.*
- Meetings: UTMB Faculty, Staff and currently enrolled Students.
- Exceptions: Room use exceptions must be approved by Academic and Student Affairs and/or Classroom Services.

### HOURS OF USE

Group Study Rooms serve as Conference Rooms and Classrooms weekdays, Monday through Friday from 7:00 am to 6:00 pm. If rooms are not in use during these hours, students are permitted and welcomed to use as study space.

After 6:00 pm, rooms are available for Student Study during these times:

Weekdays: Monday through Friday	6:00 pm - 11:30 pm
Weekends: Saturday & Sunday	8:00 am - 11:30 pm

### ROOM RESERVATIONS

**Weekday:** Reservations have priority and are recommended. All study rooms are open and are available (*subject to these policies*) on a first come-first-served basis. Rooms may be reserved and are available during the hours outlined above.

**Weekend:** Reservations are not required on the weekends for student study space. The University reserves group study rooms exclusively for use by UTMB students on a first come-first-served basis.

Group Study Rooms available in the Schools of Health Professions & Nursing Building:

3 <sup>rd</sup> Floor:	3.1020, 3.1036, 3.206, 3.208, 3.210, and 3.212
4 <sup>th</sup> Floor:	4.618, and 4.636

### TO RESERVE A GROUP STUDY ROOM, CONTACT:

**School of Health Professions**, Office of Academic and Student Affairs (409) 772-3030 [shpstdaf@utmb.edu](mailto:shpstdaf@utmb.edu)

**School of Nursing**, Office of Admissions and Student Affairs (409) 772-8271

### GROUP STUDY ROOM CONDUCT

- The noise level must be kept low. Although the group study rooms are a more private space, they are not soundproof.
- All doors must remain unlocked with visual access from the interior of the building hallways. Doors must always remain clear and unblocked.
- Students using the study rooms must abide by the UTMB food, drink, and tobacco policies. Violators will be asked to vacate the room.
- Group Study rooms must be left clean and in order with all trash placed in wastebaskets, furniture returned to original location and white boards/chalkboards erased. Students finding rooms damaged should report the condition of the room to the Academic and Student Affairs and/or Classroom Services immediately upon arrival.
- Group Study Rooms must be vacated 15 minutes prior to the closing of the building.
- Group Study users may use available electrical outlets for charging laptops, phones, and small electronics but may not unplug existing equipment to do so.
- Personal items should not be left unattended. Users are responsible for their personal belongings when in Group Study Rooms.
- **Overnight use is strictly prohibited.**
- **Blacking out of door windows is strictly prohibited.**