The University of Texas Medical Branch
School of Health Professions

New Student Orientation for Nutrition & Metabolism
Hosted by the Office of the Dean, Academic and Student Affairs and
The Department of Nutrition and Metabolism

Monday, June 2, 2014
The School of Health Professions - Room 1.408 (#57 on campus map)
UTMB Campus 1100 Mechanic Street, Galveston, TX  77550

Parking will be available in Garage #4 (#93 on campus map) located between 12th and 13th and Mechanic and Strand. (see parking memo)

8:45 am – 9:15 am  Coffee and check-in – Lobby of SON/SHP Building  General registration
Auxiliary Enterprises – Student Parking  Students may purchase Student Parking Permits

9:15 am – 9:45 am  Welcome
Dr. Betty Protas, Vice President & Dean for the School of Health Professions

9:45 am – 10:00 am  Faculty Introductions
Department of Nutrition and Metabolism Faculty

10:00 am – 10:30 am  Student Health and Counseling
Cynthia DeSanto, MSN, RN, FNP-BC, Director of Student Health
Isaac Abraham, RN MSN, Interim Executive Director of Student Health & Counseling

10:30 am  Walk to Levin Hall for student composite Photos  (escorted by Mary Ellen Beaupre)

10:45 am – 11:00 am  Student Composite Photos - Levin Hall, 4th Floor Photo Studio (#55 on campus map)
William C. Levin Hall, 4th Floor Photo Studio, Room 4.444
UTMB Campus 1100 Market Street, Galveston, TX 77550

11:00 am – 12:00 pm  Open Time
Students are encouraged to use Open Time for items highlighted on page two

12:00 pm – 1:00 pm  Academic and Student Affairs Part I – Student Survival Strategies (Lunch provided)
Michelle Conley, Recruiting and Events Coordinator, SHP Office of Academic and Student Affairs
Lunch sponsored by the Office of the Dean – Boxed Lunches catered by Smooth Tony’s

1:00 pm – 2:00 pm  Academic and Student Affairs Part II
Henry Cavazos, Associate Dean for Academic and Student Affairs
Darlene Bordelon, Administrative Associate, SHP Office of Academic and Student Affairs
Mary Ellen Beaupre, Administrative Secretary, SHP Office of Academic and Student Affairs

2:00 pm – 2:15 pm  Break

2:15 pm – 2:45 pm  University Student Services and Student Life
Carol Cromie, Director of Student Financial Services
Mike Cromie, Student Life Manager and
Leanne Hoge and Jessika Davidson, Student Life Program Coordinators

2:45 pm – 4:00 pm  NUTR Program Overview / Q&A for Faculty / Nutrition and Metabolism Faculty
Blake Rasmussen, PhD, Professor and Chair
Jean Gutierrez, PhD, RD, Assistant Professor and Program Director
Doug Padden Jones, PhD, Professor
Angelica Cazares, Administrative Associate

4:00 pm – 5:30 pm  Light Dinner with NUTR Students, Faculty and Staff
Farley Girls – Off Campus (walking distance)  801 Postoffice Street, Galveston, TX  77550

If you have any questions or need assistance, please contact the SHP Office of Academic and Student Affairs (409) 772-3030 or stop by office 4.226 in the School of Health Professions building located at 11th and Mechanic.

Reminders and Miscellaneous

To ensure your matriculation is complete please use the checklist located on the newly admitted students page to complete all university required items before you arrive for New Student Orientation and classes.

Visit Newly Admitted Students page: http://shp.utmb.edu/ASA/newly_admitted.asp

Complete Required Online New Student Orientation Modules in Blackboard

SHP Student Orientation 101
Our goal is to provide you with information that compliments your professional program orientation.
Instructions
1. Log on to Blackboard at: https://eclass.utmb.edu/
   You will need your username and UTMB password.
   Your username is the first part of your UTMB email address. Example: mebeaupr@utmb.edu
2. Under “My Announcements” click on WELCOME!
3. Go to “My Courses” and click on “SHP Student Orientation 101”
4. On the side bar in red, click on “Modules”
5. Click on Module 1 – University Requirements
6. Open the link and begin.
7. Complete Modules in sequence. You may log in and out as often as you wish.
8. When you finish Module 10, check the acknowledgement that you have completed the orientation.
9. Complete the online orientation by July 15. A hold will be issued after this date.

Students are encouraged to use Open Time for the following:

- **Lockers**: Lockers can be rented anytime for one year. The cost is $20.00. There is only one size locker. They are located on the second floor of the SHP building. You have one year rental up to June 15th of the following year.
  - Fill out the form located at: http://shp.utmb.edu/asa/Forms/Student%20Forms/Locker%20Fee%20Rental.pdf
  - Take form and pay at the Cashier’s office located in Rebecca Sealy, Room 2.758.
  - Bring receipt of payment to Mary Ellen Beaupre in Academic and Student Affairs room 4.226 between the hours of 8:30-11:30 and 1:30-4:30.

- **Moody Medical Library**: (#24 on campus map)

- **A new Learning Resource Center** (LRC) (#57 on campus map) has recently opened in the School of Health Professions on the first floor, room 1.800. Use this facility to make copies, print, and scan. It also has multiple study rooms on a first come-first served basis. The LRC is open Monday through Friday from 8:00 am until 5:00 pm.

- **UTMB Bookstore**: (#24 on campus map)

- **Student Parking/Auxiliary Enterprises**: (#121 on campus map)
  Permits may be purchased from the Parking Office, located in the Rebecca Sealy building, room 2.756
  (409) 772-1581
  http://www.utmb.edu/auxiliaryenterprises/ParkingFacilities/index.htm

- **UTMB Student Health and Counseling**: (#56 on campus map)
  Turn in additional immunization records, student insurance verifications through student information system, MySTAR and schedule immunizations. Representatives from Student Wellness will be on hand to answer questions. Located at: University Health Clinic (UHC), 6th Floor (409) 747-9508, Fax (409) 747-9330
  http://www.utmb.edu/studenthealth/students/index.html

- **Background Checks**: All entering students must have undergone a security background check no earlier than 60 days prior to matriculation. A copy will be returned only to you and the Associate Dean for Academic and Student Affairs. Please keep your background check in a file where you can access it. You will need it when you do your clinical rotations. It would be wise to have a copy on file in your department. Please check the Orientation website to purchase this requirement.