Safety is a shared responsibility!
Do The Right Thing!

**ACT**

Assist. Call for help. Tell someone.
Assist individuals directly (if safe to do so);
Call the police or law enforcement. Get someone nearby to assist you;
Tell someone when you return to UTMB if the person is still at risk.

UTMB has many resources available to provide assistance;
Please report incidents of sexual violence,
dating domestic violence, or stalking immediately
to law enforcement and then the Title IX Office
upon returning to school or work.
If an individual is suicidal, please call 911.

**UTMB Health**

For questions or to report a Title IX incident involving:
- Sexual Violence
- Sexual Harassment
- Dating or Domestic Violence
- Stalking
- Gender Discrimination
- Retaliation for Title IX Complaints

Please contact the Title IX Office as soon as possible:
**(409)-772-2112**

Title IX Office
2.310 Rebecca Sealy Building & 2.126 Ida Jean Student Center
(Next to Old Red)

www.utmb.edu/studentservices/titleix.asp

UTMB is committed to maintaining an environment that is safe and
that supports equity in educational and professional pursuits.

**UTMB Fraud and Abuse Hotline**

1 (800) 898-7679

Your guide to honesty!
To report suspected waste, abuse and fraud
All calls are strictly confidential and anonymous
Available 24 hours a day, 365 days a year

**The Compliance Quick Test**

The following is a quick and easy checklist to help you
decide whether an action should be taken or reported:
- Does the action comply with the University's policies
  and procedures?
- Is the action legal?
- How would the action look to your family and friends,
  our patients, and the general public if it was published
  on the front page of the newspaper?
- Would the action make you feel bad if you did it?
- If you know it's wrong, don't do it!
- If you're not sure, ask until you get an answer.

**IN CASE OF FIRE**

- **Rescue** — Patients/others from immediate danger
- **Alarm** — By pulling the nearest fire alarm pull box and calling 2121
- **Contain** — By closing all doors and windows
- **Extinguish** — If the fire is small, fight it by using the
  proper extinguisher
- **Evacuate** — Begin evacuation of patients, records,
  medications and equipment

**HAZARDOUS CHEMICALS INCIDENT**

Any incident of a spill of a hazardous chemical you must:
- Isolate the spill
- Notify your supervisor immediately
- Seek medical attention if needed. During normal hours
  Employee Health Service, after hours
  Emergency Room
- Notify Environmental Health and Safety (EHS) (Ext. 21781)
  After hours contact Campus Operator (Ext. "0")
- Obtain Material Safety Data Sheet (MSDS)
- Stand by to advise EHS
IN CASE OF...
Occupational Exposure to Bloodborne Pathogens
- Wash area immediately (three eyes, mouth, nose)
- Notify faculty supervisor
- Faculty supervisor (should ensure that source labs are obtained (see reverse of card)
- REPORT IMMEDIATELY to Student Wellness during regular working hours (409-772-8000)
- After hours, weekends and holidays report to the Emergency Department
- For questions after hours, call Healthcare Hotline (1-800-977-8906)

Source Labs
- Obtain consent for HIV testing
- Use lab slip “Pathology—Bloodborne Pathogens”
- Order HIV-1/HIV-2, HCV Antibody & HBs Antigen
- Obtain two (2) serum separator tubes of blood
- Take blood, lab slip and HIV consent to:
  Sample Management, 5.135 McCullough
- Document in source’s medical record “source to occupational exposure” and that labs were drawn.

Office of Student Services
www.utmb.edu/student-services

Infant Abduction Response
In the event of suspected infant/child abduction from the UTMB Hospitals or Clinics, the following actions should be implemented:
1. Personnel will notify Campus Police at 2111.
2. Campus Police will notify the main units and dispatch an officer to the calling unit/order.
3. Personnel will then notify the Charge Nurse for the area where the infant/child became missing.
4. The Charge Nurse will:
   - Call the Hospital Operator at 28000 and provide information for a page.
   - Call other pediatric/prenatal areas and notify/Ask Charge Nurses of a possible abduction.
   - Include Pediatric ICU, NICU, Pediatric Intensive Care, NICU, Pediatrics-Bonfils.
5. The Hospital Operator will page the Abduction Response Team.
6. All nurseries/children’s units/centres will be locked and monitored, and all infants and children will be returned to the units for further investigation and security.

7. Campus CoCME will be notified of the Clinical Operations Administrators (COA) at 409-772-5000.
6. The COA will notify the Nurse Manager (NM), then the Director of Nursing (DON).
9. The COA along with the charge nurse will verify the abducting infant/child and verify the identity information to report to Campus Police. The COA will communicate directly with Campus Police to state all clear or to confirm with responsible verification.
10. If response plan continues, the COA will notify Campus Police to activate the alert system through the Office of Public Affairs.
11. All requests for information from outside the University will be directed through Public Affairs.
12. All requests for information from outside the University will be directed through Public Affairs. (Rev 12/08/2018)

Is it Mistreatment?
If yes to any of the following:
M - Malicious intent
I - Intimidating behavior, bullying
S - Sexual harassment
T - Threatening behavior
R - Racist or discriminatory remarks
A - Asking inappropriate favors
T - Trading favors

Adapted from Reddy S. Ogden, P. Anwari V et al. Is it Mistreatment. EducaE for Medical Students Enabling Clinical Training.

How to report?
Course Faculty/Track Administrator
Student Affairs Dean
GRBS (409) 772-8905
SHP (409) 772-3004
SOM (409) 772-8168
SCM (409) 772-8426

Student Ombudsman (409) 772-2112 or Title IX Office for Sexual/Gender discrimination, assault or harassment (409) 772-2025 or TITILE IX@utmb.edu

Professionalism Button (can be anonymously reported)
http://www.utmb.edu/professionalism/reporting-discriminatory-behavior.aspx

How to report?
Course/Faculty Evaluation (Include as much information as you are comfortable)
Depressed, Anxious, Suicidal?
LET US HELP
409-747-HELP (4357)

UTMB Student Helpline
Mental Health Professionals Available 24/7/365

Student Ombudsperson

The Student Ombudsperson provides students and academic leadership with a resource to assist in resolution of concern or conflict. The Ombudsperson is a resource and champion for fair processes while remaining neutral and considering all sides of a question in an objective and impartial manner.

Dr. James Blankenship
Student Ombudsperson
jeblanke@utmb.edu
409-747-9055