

Safety is a shared responsibility!

Do The Right Thing!

ACT

Assist. Call for help. Tell someone.

Assist individuals directly (if safe to do so);

Call the police or law enforcement; Get someone nearby to assist you;

Tell someone when you return to UTMB if the person is still at risk;

UTMB has many resources available to provide assistance;

Please report incidents of sexual violence, dating/domestic violence, or stalking immediately to law enforcement and then the Title IX Office upon returning to school or work.

If an individual is suicidal, please call 911.

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For questions or to report a Title IX incident involving:

- Sexual Violence
- Sexual Harassment
- Dating or Domestic Violence
- Stalking
- Gender Discrimination
- Retaliation for Title IX Complaints

Please contact the Title IX Office as soon as possible:

(409)-772-2112

Title.IX@utmb.edu

2.302 Rebecca Sealy Building & 2.126 Jamail Student Center
(Next to Old Red)

www.utmb.edu/student-services/titleix.asp

UTMB is committed to maintaining an environment that is safe and that supports equity in educational and professional pursuits.



UTMB
Fraud and Abuse Hotline
1 (800) 898-7679

Your guide to honesty!
To report suspected waste, abuse and fraud
All calls are strictly confidential and anonymous
Available 24 hours a day, 365 days a year

The Compliance Quick Test

The following is a quick and easy checklist to help you decide whether an action should be taken or reported:

- Does the action comply with the University's policies and procedures?
- Is the action legal?
- How would the action look to your family and friends, our patients, and the general public if it was published on the front page of the newspaper?
- Would the action make you feel bad if you did it?
- If you know it's wrong, don't do it!
- If you're not sure, ask until you get an answer.

IN CASE OF FIRE

- R**ESCUE — PATIENTS/OTHERS FROM IMMEDIATE DANGER
- A**LARM — BY PULLING THE NEAREST FIRE ALARM PULL BOX AND CALLING 21211
- C**ONTAIN — THE FIRE BY CLOSING ALL DOORS AND WINDOWS AND KEEPING HALLWAY FIRE DOORS CLOSED
- E**XTINGUISH — IF THE FIRE IS SMALL, FIGHT IT BY USING THE PROPER EXTINGUISHER
- E**VACUATE — BEGIN EVACUATION OF PATIENTS, RECORDS, MEDICATIONS AND EQUIPMENT

HAZARDOUS CHEMICALS INCIDENT

ANY INCIDENT OF A SPILL OF A HAZARDOUS CHEMICAL YOU MUST:

- ISOLATE THE SPILL
- NOTIFY YOUR SUPERVISOR IMMEDIATELY
- SEEK MEDICAL ATTENTION IF NEEDED. DURING NORMAL HOURS EMPLOYEE HEALTH SERVICE, AFTER HOURS EMERGENCY ROOM
- NOTIFY ENVIRONMENTAL HEALTH AND SAFETY (EHS) (EXT. 21781) AFTER HOURS CONTACT CAMPUS OPERATOR (EXT. "0")
- OBTAIN MATERIALS SAFETY DATA SHEET (MSDS)
- STAND BY TO ADVISE EHS

IN CASE OF...

Occupational Exposure to Bloodborne Pathogens

- Wash area immediately (flush eyes, mouth, nose)
 - Notify faculty supervisor
 - Faculty supervisor should ensure that source labs are obtained (see reverse for list)
 - REPORT IMMEDIATELY to Student Wellness during regular working hours (409-747-9508)
 - After hours, weekends and holidays report to the Emergency Department
 - For questions, after hours, call Healthcare Hotline (1-800-917-8906)
- Office of Student Services**
www.utmb.edu/studentservices

Source Labs

- Obtain consent for HIV testing
- Use lab slip "Pathology-Bloodborne Pathogens"
- Order HIV-1/HIV-2, HCV Antibody & HBs Antigen
- Obtain two (2) serum separator tubes of blood
- Take blood, lab slip and HIV consent to: Sample Management, 5.136 McCullough
- Document in source's medical record "source to occupational exposure" and that labs were drawn.

Office of Student Services
www.utmb.edu/studentservices

Infant Abduction Response

In the event of suspected infant/child abduction from the UTMB Hospitals or Clinics, the following actions should be implemented:

1. Personnel will notify Campus Police at 21111.
2. Campus Police will monitor the main exits and dispatch an officer to the calling unit/area.
3. Personnel will then notify the Charge Nurse for the area where the infant/child became missing.
4. The Charge Nurse will:
 - Call the Hospital Operator at 24000 and provide information for a page.
 - Call other pediatric/neonatal areas and notify their Charge Nurse of a possible abduction. (Includes Pediatric floor-22070, Pediatric Intensive Care-23130, Blocker Burn Unit-22023, Newborn-23350 and ISCU Nurseries-22025)
5. The Hospital Operator will page the Abduction Response Team.
6. All infants/children will be counted and matched to the nursery/children's unit censuses. The locations of infants/children out for tests, x-rays will be verified. For incorrect census counts, all infants and children will be returned to the units for further investigation and security.

7. Census Counts will be called to the Clinical Operations Administrators (COA) at 409-392-5491.
8. The COA will notify the Nurse Manager (NM), then the Director of Nursing (DON).
9. The COA along with the charge nurse will identify the abducted infant/child and gather the needed information to report to Campus Police. The COA will communicate directly with Campus Police to state an all clear or to continue with response activation.
10. If response plan needs to continue, the COA will notify Campus Police to activate the alert system through The Office of Public Affairs.
11. All requests for information from outside the University will be directed through Public Affairs.
12. If there is an all clear, Campus Police will call the Hospital Operator to make the "Dr. Pink All Clear" page. An overhead announcement stating "Dr. Pink All Clear" will be made.

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Is it Mistreatment?

If yes to any of the following:

- M** Malicious intent
- I** Intimidating behavior, bullying
- S** Sexual harassment
- T** Threatening behavior
- R** Racist or discriminatory remarks
- E** Excessive or unrealistic expectations
- A** Asking inappropriate favors
- T** Trading for favors

Adapted from Reddy S, Ogden P, Arora V et al. *Is it Mistreatment Education for Medical Students Entering Clinical Training*, MedEdPORTAL Publications; 2013.

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How to report?

Course Faculty/Track Administrator

Student Affairs Dean

GSBS (409) 266-6504 SOM (409) 772-6026 or 747-0269
SHP (409) 772-3004 SON (409) 772-8205

Student Ombudsman (409) 747-9055 or

<http://www.utmb.edu/ombudsman/>

Professionalism Button (can be anonymously reported)


<http://www.utmb.edu/professionalism/reporting-disrespectful-behavior.aspx>

Title IX Office for Sexual/Gender discrimination, assault or harassment- (409)772-2112 or Title.IX@utmb.edu

Course/Faculty Evaluation (Include as much information as you are comfortable)

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Depressed, Anxious, Suicidal?
LET US HELP
409-747-HELP (4357)



UTMB Student Helpline
Mental Health Professionals Available 24/7/365

Student Ombudsperson

The Student Ombudsperson provides students and academic leadership with a resource to assist in resolution of concern or conflict.

The Ombudsperson is a resource and champion for fair processes while remaining neutral and considering all sides of a question in an objective and impartial manner.

Dr. James Blankenship
Student Ombudsperson
jebanke@utmb.edu
409-747-9055