

| | | | | | | | |
|----|---|---|---|---|---|---|---|
| 5. | Works effectively with other administrators in SHP. | 4 | 3 | 2 | 1 | 0 | X |
|----|---|---|---|---|---|---|---|

NAME: _____

5.B. Continued

| | | <u>SA</u> | <u>A</u> | <u>N</u> | <u>D</u> | <u>SD</u> | <u>NA/UE</u> |
|----|--|-----------|----------|----------|----------|-----------|--------------|
| 6. | Works effectively with other administrators at UTMB. | 4 | 3 | 2 | 1 | 0 | X |
| 7. | Involves faculty/staff in decision making. | 4 | 3 | 2 | 1 | 0 | X |
| 8. | Encourages and/or promotes professional growth. | 4 | 3 | 2 | 1 | 0 | X |
| 9. | Conducts meetings effectively. | 4 | 3 | 2 | 1 | 0 | X |

III. RATE THE ADMINISTRATOR'S PERFORMANCE AS A LEADER:

| | | <u>SA</u> | <u>A</u> | <u>N</u> | <u>D</u> | <u>SD</u> | <u>NA/UE</u> |
|----|---|-----------|----------|----------|----------|-----------|--------------|
| 1. | Develops effective plans. | 4 | 3 | 2 | 1 | 0 | X |
| 2. | Encourages professional growth of faculty. | 4 | 3 | 2 | 1 | 0 | X |
| 3. | Keeps abreast of innovations in higher education. | 4 | 3 | 2 | 1 | 0 | X |
| 4. | Responds to educational issues in health professions. | 4 | 3 | 2 | 1 | 0 | X |
| 5. | Identifies and helps resolve school-wide problems. | 4 | 3 | 2 | 1 | 0 | X |

IV. OVERALL, THIS ADMINISTRATOR IS EFFECTIVE.

| <u>SA</u> | <u>A</u> | <u>N</u> | <u>D</u> | <u>SD</u> | <u>NA/UE</u> |
|-----------|----------|----------|----------|-----------|--------------|
| 4 | 3 | 2 | 1 | 0 | X |

V. COMMENTS: (Use back of page for additional space if needed)

SAMPLE

THE UNIVERSITY OF TEXAS SCHOOL OF HEALTH PROFESSIONS
 THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON

5.C.
**ADMINISTRATIVE EFFECTIVENESS OF FACULTY WITH
 MAJOR ADMINISTRATIVE RESPONSIBILITY OR PROJECTS**
 (Grant Coordinator, Standing Committee Chairpersons, etc.)

For Faculty Member Use:

NAME OF ADMINISTRATOR: _____

ADMINISTRATIVE RESPONSIBILITY OR PROJECT: _____

TITLE: _____ ACADEMIC YEAR: _____

For Evaluator Use:

SOCIAL SECURITY NUMBER OF EVALUATOR: _____
 (Last six digits only of social security number; no names)

EVALUATOR IS: _____ Peer _____ Subordinate _____ Supervisor
 _____ In School of Health Professions
 _____ Outside School of Health Professions

NOTE: This information will be used for decisions concerning the promotion and tenure of this faculty member.

SA=Strongly Agree A=Agree N=Neutral D=Disagree SD=Strongly Disagree
 NA/UE=Not Applicable/Unable to Evaluate)

I. RATE THE ADMINISTRATOR'S PERFORMANCE AS A LEADER AND MANAGER:

| | | <u>SA</u> | <u>A</u> | <u>N</u> | <u>D</u> | <u>SD</u> | <u>NA/UE</u> |
|----|---------------------------------------|-----------|----------|----------|----------|-----------|--------------|
| 1. | Develops effective plans. | 4 | 3 | 2 | 1 | 0 | X |
| 2. | Makes sound decisions. | 4 | 3 | 2 | 1 | 0 | X |
| 3. | Uses effective management procedures. | 4 | 3 | 2 | 1 | 0 | X |
| 4. | Attends to details. | 4 | 3 | 2 | 1 | 0 | X |
| 5. | Sees tasks to completion. | 4 | 3 | 2 | 1 | 0 | X |

Name: _____

5.C. Continued

II. RATE THE ADMINISTRATIVE STYLE:

| | <u>SA</u> | <u>A</u> | <u>N</u> | D | <u>SD</u> | <u>NA/UE</u> |
|--|-----------|----------|----------|---|-----------|--------------|
| 1. Deals with people fairly. | 4 | 3 | 2 | 1 | 0 | X |
| 2. Deals with conflicts effectively. | 4 | 3 | 2 | 1 | 0 | X |
| 3. Works effectively with other faculty members. | 4 | 3 | 2 | 1 | 0 | X |
| 4. Works effectively with other administrators. | 4 | 3 | 2 | 1 | 0 | X |
| 5. Involves faculty/staff in decision making. | 4 | 3 | 2 | 1 | 0 | X |
| 6. Conducts meetings effectively. | 4 | 3 | 2 | 1 | 0 | X |

III. OVERALL, THE FACULTY MEMBER IS AN EFFECTIVE ADMINISTRATOR.

| <u>SA</u> | <u>A</u> | <u>N</u> | D | <u>SD</u> | <u>NA/UE</u> |
|-----------|----------|----------|---|-----------|--------------|
| 4 | 3 | 2 | 1 | 0 | X |

IV. COMMENTS: (Use back of page for additional space if needed)