

Here are the steps for entering advising notes for a non-advisee.

Favorites Main Menu > Self Service > Advisor Center > My Advisees

Patricia Lea

Faculty Center Advisor Center Search


my advisees student center general info transfer credit academics

My Advisees

Select display option: Link to Photos Include photos in list

	Notify	Photo	Name	ID	View Student Details	Advising Notes
1	<input type="checkbox"/>		Gaddis, Abigail Marie	000233838	View Student Details	
2	<input type="checkbox"/>		Romero, Angelica	000225826	View Student Details	
3	<input type="checkbox"/>		Truong, Tracey M	000226539	View Student Details	
4	<input type="checkbox"/>		Watt, J.J.	000225545	View Student Details	

notify selected advisees notify all advisees **my advising notes**



Patricia Lea

Faculty Center		Advisor Center			Search	
my advisees	student center	general info	transfer credit	academics		

Advising Notes

This page displays advising notes assigned to you. Use the filters, as needed, to narrow your search results. Also use the column headings to in the grid to sort in ascending or descending order. Click the ID to access the detail about a particular note or to add an additional comment to a note.

Filter Notes

Institution	<input type="text"/>	Created By	<input type="text"/>
Category	<input type="text"/>	Created	<input type="text"/>
Subcategory	<input type="text"/>	Last Updated	7 Days
Note Status	Open	Action Items	<input type="text"/>

[CLEAR ALL](#) [APPLY FILTERS](#)

Advising Note	Name	Institution	Subject	Category	Subcategory	As
	J.J. Watt	UTMB-Galveston	test	SOM Year 1	2nd Meeting	Pa

[VIEW DATA FOR OTHER STUDENTS](#)




Advising Notes Student Summary

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Search Criteria

ID: begins with 

Campus ID: begins with

National ID: begins with

Last Name: begins with

First Name: begins with



Case Sensitive



Search

Clear

[Basic Search](#)

 [Save Search Criteria](#)

No matching values were found.